



MINUTES OF PUBLIC MEETING #80

Greater Victoria Harbour Authority
Held at 9:00 a.m. on 17 February 2012
Victoria Executive Centre - 915 Fort Street, Victoria BC

- In attendance:** Dave Cowen
Doug Crowder
Barbara Desjardins, Acting Chair
Graham Hill
Pamela Madoff
David Rand, Secretary
Paul Ridout
Chief Andy Thomas
Bill Wellburn, Treasurer
Mike Williamson
- Resources:** Curtis Grad, President & CEO
Sonterra Ross, Chief Operating Officer
Ian Crocker, Manager of Operations & Maintenance
Rebecca Penz, Manager, Sustainability & Quality Management
Julia Park, Recording Secretary
- Regrets:** Chief Robert Sam
- Guests:** Morgan Aiken, Wharf Street Moorage Customer
Brock Erchuk – Downtown Merchant
Marg Gardiner, James Bay Neighbourhood Assoc. (JBNA)
Pete Hartman, Hart Corp.
Lynn Hunter, Victoria Resident
Gord McIlroy, Victoria Resident
Jason Michell, Western Stevedoring
Janis Ringuette, JBNA
Brian Scarfe, JBNA
Jeff Murdock, Victoria/Esquimalt Harbour Society (VEHS)
Elena Yoyovich, Wharf Street Moorage Customer

- 1. Call to Order**
The Chair called the meeting to order at 9:02 a.m.
- 2. Introductions**
The Acting Chair introduced new directors Mayor Graham Hill and Doug Crowder to the public.
- 3. Approval of Agenda**

PB/M-2012-02-17-#001 **MOVED** and **SECONDED** THAT the agenda be approved.

CARRIED

4. Declarations of Conflicts of Interest

None

5. Presentations

a) FW – Visioning Update

Deane Strongitharm updated the Board on progress at Fisherman's Wharf

Next Steps:

- Draft plan introduction to Board and initial review
- Phase 2 consultation (includes posting on GVHA website and additional conversations with the city)
- Draft Plan revisions
- Submission of final plan to Board
- Submission of rezoning application to the City
- Community Association Land Use Committee (City of Victoria)
- City Council Presentation
- Public Hearing
- Final reading of bylaw

Board feedback included:

- Tenure - GVHA owns the land and seabed fee simple
- Vision – GVHA's vision, including input from public consultation
- OCP – received well by the City re improvements and mixed uses
- Concurs with OCP – ongoing discussions with City's planning department
- Parking Analysis – fits with current bylaws
- FW – preserve as a major attraction

6. Rise & Report

1) Board meetings to be held quarterly, public sessions will be the night before the in-camera meetings. There will also be 2 public open houses annually.

2) New Directors – View Royal Mayor, Graham Hill, nominated by CRD, and Doug Crowder, elected as an independent director. Pam Madoff and Mayor Barbara Desjardins were re-appointed. Mayor Desjardins will remain interim Chair until the executive elections in August, 2012.

The Acting Chair stated that quarterly meetings will allow staff and the Board to get more work done in-between meetings. There will be more opportunity for the public to speak and interact with the Board in a public meeting held before the in-camera meeting the following day. There will continue to be two open houses annually.

7. Review/Approve Minutes

a) Approve minutes of Public Meeting #79 on October 21, 2011.

Amend the wording in the motion to adjourn from December 16, 2011 to reflect the correct section of the *Society Act*.

PB/M-2012-02-17- #002 - MOVED and SECONDED THAT the minutes of Public Meeting #79 on December 16, 2011 be approved with amendments.

CARRIED

8. Action Items, Board Motions and Business Arising from Previous Meeting

PB/M – 2012-02-17-#003 - MOVED and SECONDED THAT the Board approved motion from January 13, 2012 stating the executive elections would be held on May 18, 2012 (IC/M-2012-01-13-#008) be rescinded.

CARRIED

PB/M – 2012-02-17-#004 - MOVED and SECONDED THAT the executive elections be held at the Board meeting on August 17, 2012.

CARRIED

8. Regular Business

a) Board Correspondence

DATE	TO	FROM	NOTES	Action
Dec. 19/11	GVHA BoD Chair	Briane Andersen	Letter re GVHA's response to his governance concerns	None

The CEO noted he had met with Briane Andersen who stated his letter to GVHA's Chair dated December 19, 2011 did not require a response.

PB/M-2012-02-17- #005 - MOVED and SECONDED THAT the correspondence be received as circulated.

CARRIED

b) Board Committee Reporting

i) Governance & Nominating

The GN Chair reported that the committee was looking for Board approval to recruit up to two independent directors with the necessary skills requested in the current skills and qualifications document, accounting, legal and/or commercial real estate.

PB/M – 2012-02-17-#006- MOVED and SECONDED THAT the Board approves recruitment of up to two independent directors who qualify with the current skills and qualifications necessary, including legal, accounting, or commercial real estate experience.

CARRIED

c) Management Reporting

i) CEO's Report – Initiatives & Activities

The CEO introduced Colin Lowndes. Colin has been hired as the Project Manager for the CPR Terminal Building project. He has a vast background in project management and has worked with the CEO in the past on large, international commercial developments. Colin is also assisting GVHA staff with other projects.

Other activities include:

- GVHA/PCC - finalize interim lease terms, prepare building for tenancy
- Launch market opportunity process for CPR building
- Ogden Pt. Master Plan – launch of Phase 2 market assessment
- CBSA – terminal improvements for 2012/13
- Conducting an OP breakwater safety assessment and developing an action plan
- Meaningful stakeholder relationships & working groups
- GVHA staff reorganization – building organizational capacity
- Business drivers – cruise, etc. – 229 calls for 2012
- 3-Year Strategic Priorities
 - Harbour wide master plan – OPMP and FW visioning
 - Terminal consolidation – OP cruise & Belleville ferries
 - Seabed divestiture – Lease CPA, Title transfer, Mgmt. Agreement
 - Long-term sustainability – Diversification, capacity, economies of scale
 - Stakeholder engagement – First Nations, JBNA, FWCA, Gov't, Industry, etc.

Chief Operating Officer – Report included:

- Operations and Capital budget

- Third quarter financial update
- Harbour wide master plan
- Key traffic drivers
- Working with City and operators to mitigate effects of horse drawn carriage business.

Manager, Sustainability & Quality Mgmt.

- Shore Power study, (partnered with VIHA, City of Victoria, Twp of Esquimalt) – May 2012
- Sustainability Framework – determine vision, March 2012
- Clean Marine audit – Spring 2012
- Cruise Eco Awards Program – April 2012
- Cruise Transport. Strategy – March 2013
- Transport Canada - initiating a program to institute shore power in ports, more information in the coming weeks
- GVHA/JBNA presented a report to the City on cruise traffic and harbour pathways
- Gov't St. merchants in strong support of cruise ship visits and their importance to their businesses

Manager of Operations & Maintenance

- Ogden Pt. very busy with 26 calls including - yacht path, submarine lift, damaged log ship off-load, cleaning ships and incoming cable ship
- Attendance at the Vancouver Boat Show
- Summer dock staff recruitment
- FW – DND upgrades finished and floating washroom upgrades underway
- Preparations for Whitehall Rowing to move into Trotac building
- Wharf St. upgrades and lower causeway mushroom lights rebuilt

Board feedback included:

Pam Madoff commented on the cruise transportation strategy. She suggested permits for this season include mandates such as following bus routes, idling times, etc. and/or building initiatives into the permits. Experiment with alternate to see if it eases congestion.

The CEO reported that there is an upcoming meeting with the taxi companies. An RFP for 2013 is being considered so GVHA can better manage the ongoing taxi problems with speeding, potential boycotts, etc.

There is concern about the independents and smaller cab companies who may not meet standards GVHA will set such as voluntary/GPS monitoring, "green" vehicles and mandatory compliance with all regulations.

Board feedback included:

- Ogden Pt. cruise business is unique - huge capacity requirement
- Ensure single sourcing offers performance criteria and availability to meet demand

9. Input from the Public

Brian Scarfe
Attached

Marg Gardiner, JBNA
Attached

Brock Erchuk, Government Street Merchant

Mr. Erchuk thanked GVHA for the meeting held with the merchants of Government Street to discuss the cruise business, and GVHA's willingness to work together to problem solve. He noted he could not overstate the importance of cruise ships to the downtown businesses.

Cruise ship traffic is critical to business survival downtown. For business viability, a bus stop near the businesses is essential.

Jeff Murdock – President of VEHS

Jeff Murdock introduced himself as the new president of the Victoria Esquimalt Harbour Society, and noted he is the Station Manager for Helijet.

Morgan Aiken – Wharf Street Moorage Customer

Ms. Aiken voiced her concerns about being excluded from GVHA's consultation process for users of the harbour, and not being recognized legally as tenants in a water lot.

Elena Yoyovich - Wharf Street Moorage Customer

Concerns were expressed about physical safety while near an airport, and a healthy living environment at Wharf Street.

Janis Ringuette, JBNA

Ms. Ringuette stated she did not believe that moving to quarterly board meetings is an improvement to community relations. Other people may be impacted by an evening meeting on a Thursday night.

The Acting Chair requested Brian Scarfe and Marg Gardiner's notes be received for the meeting record.

- 10. **Other Business**
None


- 11. **Adjournment**


PB/M-2012-02-17-#007 - MOVED and SECONDED THAT under section 33 (2) (b) the Board may exclude from the meeting, all persons other than the Directors and officers of the Society, as it is in the opinion of the Board the public interest requires their exclusion.

*all
GO*

CARRIED

The meeting was adjourned at 10:53 a.m.


Barbara Desjardins, Acting Chair


David Rand, Secretary