



MINUTES OF PUBLIC MEETING #84

Greater Victoria Harbour Authority
Held at 5:30 p.m. on 14 February 2013
Coast Harbourside Hotel – 146 Kingston Street, Victoria BC

In attendance: Dave Cowen
Doug Crowder, Treasurer
Christina Clarke
Barbara Desjardins, Vice Chair
John Doyle
Graham Hill
David Rand, Secretary
Paul Ridout
Chief Andy Thomas
Bill Wellburn, Chair

Resources: Curtis Grad, President & CEO
Mike Graham, Chief Technical Officer
Sonterra Ross, Chief Operating Officer
Ian Crocker, Manager, Inner Harbour Operations
Rebecca Penz, Manager, Sustainability & Quality Management
Julia Park, Corporate/Board Liaison

- 1. Call to Order**
The Chair called the meeting to order at 5:33 pm.
- 2. Introduction of Guests**
- 3. Approval of Agenda**
The Chair requested that the public input session be held immediately following the presentations.

***PB/M-2012-02-14 - #001* MOVED and SECONDED THAT the agenda be approved as amended.**

CARRIED

- 4. Declarations of Conflicts of Interest**
None

- 5. Presentations**

- 5.1 Salish Seas Presentation**

Doug Crowder (GVHA director and CFO of the Ralmax Group) provided an overview of Salish Sea Industrial Services, a full service industrial marine company. The new company has three shareholders, the two Nations who are the controlling shareholders and Ralmax. The company is governed by a Board of Directors in accordance with a Shareholders Agreement. Operating divisions currently include Salish Sea Marine Services and the Aboriginal Employment Program.

Salish Sea is the product of the shared vision of Ralmax and the Nations to create a company based on traditional First Nations heritage, which protects the environment, builds skills the community and takes advantage of economic opportunities. Salish Sea recruits employees to the Aboriginal Employment Program, and their steps forward include growing the business and working with other organizations that wish to participate in future opportunities.

Salish Sea provides services within the Victoria Harbour, Esquimalt Harbour and surrounding area, including dredging, pile driving, construction, deconstruction, and support & maintenance using skilled union trades, fully equipped barges and cranes with experienced personnel.

The Chair thanked Doug Crowder for his presentation and stated that GVHA is working to establish a Special Purposes Company with both Nations

5.2 Songhees Wellness Centre

Christina Clarke presented the ongoing progress of the Songhees Wellness Centre, a \$25 million First Nations project. The Centre will help the Songhees lessen their dependence on government transfers for housing, health and social benefits. The Nation is currently underfunded, has limited resources and is managing poverty. The late Chief Robert Sam was quoted as saying "We're laying the foundation for the future social, cultural and economic wellbeing of our people." The Wellness Centre is being paid for by the Songhees through the Nation's on-Reserve taxation and an innovative business loan through a financial institution that is secured by certain of the Nation's future commercial/business cash flows.

The federal and provincial governments contributed \$200,000 and \$1 million respectively, and Public Works built a ship building school to provide leverage for financing the Centre.

The Songhees have overcome challenges and have managed to achieve many accomplishments in the last few years. The Centre will be an economic engine for generating revenue through a new convention centre, gift shop, education and fitness and health centres that are just some of the amenities that will be available once completed. Ms. Clarke stated that "We are open for business", and the Songhees welcome partners who are interested in future business opportunities such as aboriginal tourism, catering, arts and event sponsorships, etc. The Songhees welcome business people who are interested in mentoring First Nations people as entrepreneurs.

The Chair thanks Christina Clarke for her presentation.

Public Input

The Chair stated that a special resolution had been passed by GVHA's member agencies at the October 2011 Annual General Meeting that amended GVHA's bylaws to require a nomination process, rather than direct appointments to the Board. The Chair noted that this change was in keeping with best practices in corporate governance and that the change provided the Board with discretion in accepting the candidates that best matched the skill sets required by the Board when vacancies became available.

The Chair noted that the Board's direct accountability is to its nine member agencies. The Board reports out to the member agencies and the general public at the Annual General Meeting. In addition each member agency receives a formal report to its governing body. These reports are generally provided by the Board Chair and the CEO and include an update on GVHA's governance, business and current issues, and an opportunity for the governing body to ask questions of the presenters.

Each member agency has one representative on the GVHA Board of Directors with the exception of the Victoria/Esquimalt Harbour Society which currently has two. In addition to the 10 directors nominated by member agencies, up to an additional four directors may be elected by the Board. Directors may serve up to nine years; however the current average tenure on the Board is only 2.7 years.

The Governance & Nominating Committee determines the skill gaps and develops an ideal candidate profile when vacancies become available. Member agencies whose appointees' terms are expiring are invited to submit nominees that possess one or more of the skills identified in the gap analysis. Each candidate then meets with by the Governance & Nominating Committee which, in turn, makes its recommendation to the Board.

Input from the Public

- The general theme of the public speakers was support for the appointment of the City of Victoria's nominee, and a call for the Board to be more open and transparent.
- Other members of the public spoke about traffic noise, transportation congestion and pollution from the cruise ships and asked GVHA to improve mitigation strategies
- Government Street retailers voiced concern about loss of business if the cruise shuttle bus routes were altered

Other comments included:

Ben Isitt, City of Victoria Councillor supported the City's nominee and stated that GVHA should be more democratic and transparent.

Brian Gilbert, Victoria Resident thanked Christina Clarke for her presentation on the Songhees Wellness Centre and voiced support for Ms. Gudgeon.

Marg Gardiner, JBNA, thanked Christina Clarke for her presentation and voiced concern over GVHA's departure from certain provisions of the original MOU with the member agencies.

Brian Scarfe, JBNA, stated that a quiet hour covenant should be instituted for Fisherman's Wharf and Ogden Point. The problems of congestion and noise continue and GVHA should improve mitigation strategies. The water shuttle and walking routes will help, but the large buses should be taken off the road.

Steve Kitney, Victoria Business Owner stated that businesses on Government Street need the cruise ship passengers, and he is concerned with altering bus routes.

John Sanderson, VEHS President – stated that he was a founding director of GVHA and signed the original agreement with Transport Canada. GVHA was formed because the City Council was destroying the harbour's commercial/industrial marine base.

Ted Godwin, Resident, thanked GVHA for the breakwater handrails and voiced support for Ms. Gudgeon's nomination to the Board

Gary Jones, James Bay Resident, stated that although GVHA had done good things for the City, historic traffic issues continue to be a problem. The City's nominee, Ms. Gudgeon should be on the Board to deal with social issues.

Chris Doyle, James Bay Resident – expressed concerns with public safety at the north entrance to Ogden Point due to the large buses coming in and that the breakwater should be left natural.

Brock Erchuk, Victoria Business Owner – stated that the night market and other GVHA markets are negatively affecting businesses downtown and that he opposes changes to bus routes.

Tim Van Alstine, JBNA stated that the public have spoken and urged GVHA to return to the principles that were established and mitigate the impacts to James Bay from the cruise business

The Chair thanked the speakers for their input and will consider views expressed. The Board's decision on candidates nominated by member agencies will be announced February 15, 2013, following GVHA's in-camera meeting.

7. Approval of Minutes of Previous Public Meeting

7.1 Approve minutes of Public Meeting #83 on November 22, 2012.

Amendments include:

1. Page 8 amend to read "Clipper and COHO"

PB/M-2013-02-14 - #002 - MOVED and SECONDED THAT the minutes of Public Meeting #83, November 22, 2012 be approved as amended.

CARRIED

7.2 Draft AGM Minutes

The draft AGM minutes were unavailable for the meeting and will be reviewed by the Board at its next meeting for accuracy then posted to the GVHA website for public information, but will remain subject to member approval at the next AGM.

8. Motions, Actions & Business Arising – Previous Meetings

Received as circulated.

9. Report from the In-Camera Meeting of November 23, 2012

- Christina Clarke, Songhees Nation representative – elected for a three-year term
- Altus Group was hired to appeal GVHA's 2012/13 tax assessment
- The Board approved the revised Board Policy and Procedures Manual
- The Board extended director terms for representatives from the Chamber, the City of Victoria, the CRD and Tourism Victoria until February 15, 2013.

10. Board Correspondence

PB/M-2013-02-14 - #003 - MOVED and SECONDED THAT the Board accepts the correspondence as received.

CARRIED

11. Committee Reporting

None.

12. Management Reporting

12.1 Management provided a high level report of activities in the preceding quarter and work planned for the current quarter. Highlights included:

Looking back 90 days:

- Design work is progressing on the Customs and Multi-purpose Floats
- FW rezoning is with City staff, awaiting review/approval by Council and her team for all their work on the project.

Looking forward 90 days:

- OP Master Plan – functional planning continues
- New bollards at Pier A, infilling voids under caissons once permits are in place
- Develop ground transportation strategy
- Cruise shuttle bus operations – awaiting results of RFP due February 18, 2013
- Complete breakwater handrails installation - well underway, fabrication is taking place at Ogden Point Pier A Warehouse to expedite construction
- Install Customs Float – engineering and design is 60% complete
 - Upland owners and CBSA have signed provided the required sign-off
- Advance business case for ferry consolidation, and integration with key players for the harbour-wide master plan

Steamship Terminal

- Landlord works and tenant fit-outs in progress

- Executed Leases: Bateman and Extra Mile/Romer's
- Branding and signage plan in the works
- Marquee sign rehabilitation planned
- Electrical transformer replacement and upgrade in progress

Infrastructure & Maintenance

- General maintenance at marinas continues
- Staff/Crew certified in First Aid, forklift training, fall arrest and confined space entry.

Ogden Point saw 3 yacht carriers, 2 bulk carriers for hull cleaning, the Polar Prince ice breaker and the Wave Venture, cable ship

Moorage at our marinas continues to grow with larger yachts returning.

Marinas and Events

Lighted Ship Parade and Family Day were successful events at the Inner Harbour.

Sustainability

- Air monitoring analysis Feb 2013
- Shore Power Feasibility Mar 2013
- Cruise ship walking strategy Mar 2013
- Electric car charging station Mar 2013
- Feedback Management System Mar 2013
- Cruise economic impact study Mar 2013
- Cruise transportation strategy Aug 2013

Cruise Passengers & Calls

Calls for the 2013 season reduced due to loss of weekly caller Disney Wonder & bi-weekly caller, Amsterdam. Impact limited due to larger vessel capacity.

Emissions Control Area (ECA)

- ECA in force as of Aug. 1, 2012
- Confirmed that cruise lines are meeting requirements

Community Contributions

- GVHA has contributed \$85,000 in in-kind sponsorship
 - Songhees Nation – Courage House Program “Kwum Kwum Lelum”
 - Lighted Truck Parade
 - DVBA – Harbour Lights
 - James Bay Community School Centre – Nature Adventures

Stakeholder Engagement

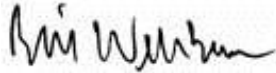
- Member Agencies – City of Victoria – green economy, climate change adaptation, harbour-wide master planning
- Community – JBNA, Community Advisors, and public – transportation management, walking strategy and feedback management
- First Nations – focus on economic development, Unity Wall fundraising and FN grant program
- Marinas – float-homes, live-aboards, client advisory committees - mail management, vessel accessibility, and Advisory Committee Terms of Reference
- Fisherman’s Wharf Commercial Clients – marketing and environmental initiatives
- Ogden Point: Helijet, Seaspan, Pacific Pilots, Cruise Lines – Terminal optimization, multi-purpose float and safe navigation.

13. **Motion to Adjourn**

PB/M-2013-02-14 - #004 – MOVED and SECONDED THAT under section 33 (2) (b) the Board may exclude from the meeting, all persons other than the Directors and officers of the Society, as it is in the opinion of the Board that the public interest requires the exclusion.

CARRIED

The meeting was adjourned at 7:45 pm.



Bill Wellburn, Chair



Barbara Desjardins, Acting Secretary

Attendees:

Jim Allard, Allard Air Ltd.
Marty Allard, Hyack Air
Briane Andersen, Fisherman's Wharf
Community Association, (FWCA)
Elaine Andersen, FCWA
Don Armstrong
Kent Ashby
Jeff Ballingall, Consultant
Janine Bandcroft, Victoria Street News
Milton Barnes, Mercury Sales & Service
Angela Bassage, Shoal Pt. Resident
John Briant, Western Stevedoring
Jack Bragg, Resident
Debbie Burkhart, Sign Art
Road Burkhart, Vic AM
Leslie Campbell, Foxus Magazine
Diane Carr, Vic West Community Assoc.
Greg Coniford, Hyack Air
Tom Coyle, James Bay Neighbourhood
Association
Susanna Crofton, Remax
Gabriella Daniel, Resident
Georgia Dixon, Esquimalt Resident
Chris Doyle, Resident
James Dundas, Commercial Fisherman
Jennifer Dyck
Brock Erchuk, Victoria Businessman
Leslie Ewing,
Dave Featherby, Transport Canada
Marg Gardiner, JBNA
Arthur Garner, Resident
Wendy Garner, Resident
Brian Gilbert, Resident
Tosia Gilbert, Resident
Ted Godwin
Pete Hartman, VEHS
Barry Horn, Resident
Beverly Horn, Resident
Lynn Hunter
Ben Isitt, City of Victoria Councillor
Gary Jones, Resident
Valerie Jones, Resident
Marilyn Kan
Steve Kitney, Seeing is Believing
David Leff, FWCA
Susan Low, Green Party
Catherine McCaffrey, IMAX
Ron McCaffrey, Resident
Greg McAllister
Shawn McBride, King Bros. Limited
Del McLean, Victoria Business Owner
Ian Maxwell, Ralmax, GVHA Life Member
Sandie Menzies, Resident
Richard Mills
Colin Neilsen, Resident
Don Prittie, Canoe Cove Marina
Heather Quinn, VIHA

Mike Ridout, Finning
Janis Ringuette, JBNA
John Rogers
Joan Russow, Global Compliance Research
Project
John Sanderson, GVHA Life Member
Terry Scandrett
Brian Scarfe, JBNA
Felicity Smith, Resident
Gail Snider, OPS
Rick Schwartz
Larry Trotter, Red Brick Holdings
Karen Tunkara, Songhees First Nations
Gordon Tweddell, Resident
Jackie Tweddell, Resident
Tim Van Alstine, JBNA
Larry Wartel, Urban Planning Const.
Audrey Whittall, Victoria West Community
Association
Audrey Woodward, Resident
Randy Wright, Harbour Air